



Clerk to the Council:

Email: clerk.finhampc@outlook.com **Website:** www.finhamparishcouncil.org.uk

Phone 07877 559825

11th July 2024

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at **7:00pm 18th July 2024**. The meeting will be held at The Venue, Finham Park School, Green Lane, Finham. If you are unable to attend, please forward your apologies to the Clerk.

*Jane Chatterton CILCA PSLCC PIALC
Clerk & RFO to the Parish Council*

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Councillor Co-option**
Recommendation: approve applicants for co-option
- 3. Casual vacancy – following the resignation of Richard Baker**
Recommendation: receive an update
- 4. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 5. Chairman's Update**
Recommendation: Receive an update from Councillor Paul Davies
- 6. Minutes of previous meetings:**
Recommendation: To receive the minutes of the Parish Council meeting held on 20th June 2024
- 7. Matters Arising not listed on the agenda**
- 8. Planning**
To Consider Planning Applications received since the last meeting
- 9. Correspondence**
Recommendation: receive an update
 - 9.1 Freedom of Information Request
 - 9.2 Subject Access Request**Recommendation:** note above

10. Finance

10.1 to approve payments

2024-25

DATE	REF	PAYEE	DETAIL	AMOUNT
07.06.24	E19	J Chatterton	Clerk Salary June	DPA
07.06.24	E20	HMRC	Tax & NI Clerk June	DPA
07.06.24	E21	J Chatterton	Paperstone Inv I90238	£60.79*
07.06.24	E22	J Chatterton	Clerk Expenses June	£73.40
10.06.24	E23	Defenda	Leaflet distribution	£285.85
13.06.24	E24	WALC	Training VAT inv999	£42.00*
24.06.24	E25	J Chatterton	Printer	£277.20*
24.06.24	E26	J Chatterton	Net Nerd	£8.39*
24.06.24	E27	NEST	Clerk Pension	DPA
02.07.24	E28	London Hearts	Defibrillator & Cabinet	£1,111.00
03.07.24	E29	J Chatterton	Clerk Expenses July	£107.34*
05.07.24	E30	J Chatterton	Clerk Salary July	DPA
11.07.24	E31	HMRC	Tax & NI Clerk	DPA

*inc VAT

10.2 Bank Reconciliation 30th June 2024

Recommendation: receive and approve the Bank Reconciliation 30th June 2024

10.3 Quarterly Report 30th June 2024

Recommendation: receive and approve

10.4 Memorial Tree

Recommendation: discussion

11. Recording meetings

Recommendation: discussion

12. VAS signage

Recommendation: receive an update

13. Defibrillator

Recommendation: receive an update

14. Governance

Recommendation: receive an approve the following policies

Updated Vexatious Complainants Policy

Reserves Policy

Dignity at Work Policy

15. Library shelving

Recommendation: discuss and agree to dispose of FPC assets and gift shelving to the library

16. Brentwood Avenue/Hadleigh Road traffic calming

Recommendation: discussion and receive an update

17. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Schools – Councillor Mrs Bush
- Kings Hill – Councillor Davies
- Police & Crime – Councillor Mrs Fryer

18. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Coventry City Councillors

Recommendation: To receive updates on Finham Parish issues

20. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the meeting and can contact the Clerk on Clerk.finhampc@outlook.com for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

21. Date for the next meeting

Confirm the date for the next formal meeting as **Thursday 19th September 2024** Finham Park School