

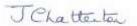
## Clerk to the Council:

Email: clerk.finhampc@outlook.com Website: <u>www.finhamparishcouncil.org.uk</u>
Phone 07877 559825

11th July 2024

**Dear Councillor** 

You are hereby summoned to attend the meeting of the Parish Council to be held at **7:00pm 18**<sup>th</sup> **July 2024**. The meeting will be held at The Venue, Finham Park School, Green Lane, Finham. If you are unable to attend, please forward your apologies to the Clerk.



Jane Chatterton CiLCA PSLCC PIALC Clerk & RFO to the Parish Council

## Members of the public and press are welcome to attend

#### AGENDA

**1. Apologies:** To receive apologies and approve reasons for absence

2. Councillor Co-option

Recommendation: approve applicants for co-option

3. Casual vacancy – following the resignation of Richard Baker

Recommendation: receive an update

### 4. Declarations of Interest:

- (a) Councillors are reminded of the need to keep their Register of Interests form up to date
- (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
- (c) To declare any Other Disclosable Interest in items on the agenda and their nature
- (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting

### 5. Chairman's Update

**Recommendation**: Receive an update from Councillor Paul Davies

## 6. Minutes of previous meetings:

Recommendation: To receive the minutes of the Parish Council meeting held on 20th June 2024

# 7. Matters Arising not listed on the agenda

## 8. Planning

To Consider Planning Applications received since the last meeting

# 9. Correspondence

**Recommendation:** receive an update 9.1 Freedom of Information Request

9.2 Subject Access Request **Recommendation**: note above

#### 10. Finance

## 10.1 to approve payments

# 2024-25

DATE	REF	PAYEE	DETAIL	AMOUNT
07.06.24	E19	J Chatterton	Clerk Salary June	DPA
07.06.24	E20	HMRC	Tax & NI Clerk June	DPA
07.06.24	E21	J Chatterton	Paperstone Inv I90238	£60.79*
07.06.24	E22	J Chatterton	Clerk Expenses June	£73.40
10.06.24	E23	Defenda	Leaflet distribution	£285.85
13.06.24	E24	WALC	Training VAT inv999	£42.00*
24.06.24	E25	J Chatterton	Printer	£277.20*
24.06.24	E26	J Chatterton	Net Nerd	£8.39*
24.06.24	E27	NEST	Clerk Pension	DPA
02.07.24	E28	London Hearts	Defibrillator & Cabinet	£1,111.00
03.07.24	E29	J Chatterton	Clerk Expenses July	£107.34*
05.07.24	E30	J Chatterton	Clerk Salary July	DPA
11.07.24	E31	HMRC	Tax & NI Clerk	DPA

<sup>\*</sup>inc VAT

# 10.2 Bank Reconciliation 30<sup>th</sup> June 2024

Recommendation: receive and approve the Bank Reconciliation 30th June 2024

# **10.3** Quarterly Report 30<sup>th</sup> June 2024 Recommendation: receive and approve

#### 10.4 Memorial Tree

Recommendation: discussion

# 11. Recording meetings Recommendation: discussion

## 12. VAS signage

Recommendation: receive an update

# 13. Defibrillator

Recommendation: receive an update

# 14. Governance

Recommendation: receive an approve the following policies

**Updated Vexatious Complainants Policy** 

Reserves Policy Dignity at Work Policy

## 15. Library shelving

Recommendation: discuss and agree to dispose of FPC assets and gift shelving to the library

# 16. Brentwood Avenue/Hadleigh Road traffic calming

Recommendation: discussion and receive an update

# 17. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways Councillor Morshead
- Schools Councillor Mrs Bush
- Kings Hill Councillor Davies
- Police & Crime Councillor Mrs Fryer

## 18. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

# 19. Coventry City Councillors

**Recommendation:** To receive updates on Finham Parish issues

## **20. Public participation:** To adjourn to allow public participation.

Members of the public are invited to attend the meeting and can contact the Clerk on <u>Clerk.finhampc@outlook.com</u> for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

# 21. Date for the next meeting

Confirm the date for the next formal meeting as Thursday 19th September 2024 Finham Park School